



VENDOR TOKEN AGREEMENT

Glenwood's Downtown Market has a vendor token program enabling consumers to purchase wooden tokens with credit/debit cards, WIC and SNAP food stamps. All vendors are required to accept them. We believe everyone has the right to purchase fresh, local food regardless of their payment method. When we began offering debit and credit card services, our vendors realized over \$12,000 in additional revenue in 2013.

The Market will process WIC, SNAP, debit and credit card transactions on a wireless machine and give customers wooden tokens in return.

- **RED SNAP TOKENS** are worth **\$1.00** and can only be used to purchase SNAP-eligible items
- **GREEN TOKENS** are worth **\$10.00** and can be used to purchase any item at the Market.
- WIC Farm Bucks can be redeemed for produce and fresh food only.

At the end of each market day, vendors will count the tokens they have received, and return them to the market manager in the bag provided, for redemption. A check will be issued for the redemption amount at the following market. Vendors will benefit from the program as if they had individual wireless machines, but without the expense and additional bookkeeping tasks that would be required. For consistency in the program and clarity for market customers, all vendors selling eligible SNAP food items will be required to accept SNAP tokens; and all vendors will be required to accept \$10 general use tokens. Please read the USDA SNAP rules outlined below. Due to Federal Regulations of the SNAP Program, we are asking all vendors to sign this agreement, certifying that they are aware of the rules of the program. All information regarding individual vendor participation will be held confidential by the Market management.

USDA SNAP PROGRAM RULES

SNAP tokens CAN be used to buy: Fruits, vegetables, herbs, meat, fish, poultry, dairy products, honey, cider and other non-alcoholic beverages, bakery items, seeds and plants intended for growing food. SNAP Benefits CANNOT be used to buy: Non-food items; foods intended to be eaten on site (ready-to-eat) and hot foods; alcohol or tobacco products; pet foods; vitamins and medicines.

You may NOT set a minimum purchase requirement for Food Stamp items, and NO cash can be given as change for the \$1 Food Stamp Tokens. (Change is given back ONLY for \$10 tokens.)

Vendors may only accept tokens stamped with Glenwood's Downtown Market's name. Tokens or coupons stamped with another market's name will not be paid by the Market and will be returned to the vendor. The Market is the only vendor authorized to reimburse another vendor's tokens.

I, _____, on behalf of my business, _____, agree to accept Glenwood's Downtown Market SNAP tokens for eligible items, and to abide by the rules described herein regarding the acceptance of Food Stamp tokens and general use tokens issued to customers by the Market for the purchase of my/our products. I/we agree to follow all USDA SNAP Program rules, as outlined at the bottom of this agreement. I/we understand that this benefit offered by the Market to its vendors is a responsibility as well as a privilege, which can be terminated immediately if any of the conditions stated herein are violated. Any one member of a business who signs this agreement agrees to hold all representatives of the business responsible to this agreement.

(Vendor Signature)

(Date)

(Business Name)